

Henleaze Swimming Club (the "Charity")

Membership Rules

1. The Charity's articles of association authorise the Executive Committee to provide for different classes of Membership and associate membership of the Charity in these Membership Rules.
2. The current classes of Member are:
 - (a) Senior, being over the age of 18 years.
 - (b) Pensioner, being over the state pension age.
 - (c) Student, being over the age of 18 years and in full-time education.
 - (d) Honorary Life, being appointed by the Executive Committee in acknowledgement of long-service to the Charity.
3. The current classes of associate members are:
 - a) Junior members (individuals who are under the age of 18 on 1st May of the year in which they apply for membership of the charity); and
 - b) Angling members (individuals who have angling rights as set out in the Angling Group Operations & Bylaws Document)
 - c) Complimentary members (individuals appointed by the Executive Committee in the interest of the Charity).
4. **Applying to become and ceasing to be a member or associate member**
 - 4.1 Any person who wishes to become a Member or Associate Member of the Charity must submit a signed application. In the case of a junior member, the application must be signed by a parent or guardian.
 - 4.2 Junior members who have reached the age of 18 shall be entitled to become Members.
 - 4.3 Individuals shall cease to be Members of the Charity if:
 - (a) they cease to be a member under the terms of the Charity's articles of association; or
 - (b) they have not paid their subscriptions in line with the terms of these rules.
5. **Limit on number of members**
 - 5.1 A maximum number of members may be set by the Executive Committee, with the object of ensuring good governance and safe operation of the Charity and its premises.
 - 5.2 When this limit is reached, new applications for membership shall be placed on a waiting list and will be processed in order as places become available.
 - 5.3 Notwithstanding rule 4.2, the Executive Committee may give priority to applications for membership from existing associate members over 18 years where this is deemed to be in the interests of the Charity.

6. **Appointment of Members and associate members**

- 6.1 The form of appointment to membership shall be determined by a Membership sub-committee.
- 6.2 The Executive Committee reserves the right to refuse an application for membership from any individual where the Executive Committee reasonably believes that the individual concerned would bring the Charity or the sport of open-water swimming into disrepute.
- 6.3 The Charity shall not refuse an application for membership on discriminatory grounds.

7. **Renewal of membership**

- 7.1 All existing Members and associate members, except Honorary Life Members will be invited to renew their membership annually and must renew by 1 March in each year to guarantee continuous membership.
- 7.2 Late renewal returns will only be accepted at the discretion of the Membership sub-committee and will be subject to an additional charge.

8. **Criteria for all members**

- 8.1 An essential initial qualification for membership of the Charity shall be the passing of a supervised swimming test in Henleaze Lake.
- 8.2 Membership cards will be retained by the Charity until this test is passed.

9. **Membership cards**

- 9.1 All membership cards remain the property of the Charity.
- 9.2 Members must have their membership cards on arrival, and be ready to show them upon entering the Charity property or when requested by a director, employee or officer of the Charity.
- 9.3 Loss of membership cards must be reported immediately.
- 9.4 A replacement card will be issued upon payment of an additional charge.

10. **Incorporation**

- 10.1 The assets, liabilities and undertaking of the Club may be transferred to a charitable company or other form of not-for-profit corporate entity with the same or similar objects to those of the Club on such terms and in such manner as the Executive Committee in their absolute discretion see fit.
- 10.2 Such transfer shall be subject to the approval of the Trustees.

11. **Junior members**

- 11.1 Junior members under 13 years of age may not enter the Charity property unless accompanied by a Member aged over 18 years.
- 11.2 The accompanying Member is required to remain on site and will be held responsible for the conduct and safety of the accompanied junior member.

12. **Visitors**

- 12.1 Members aged 18 years and over are entitled to bring visitors to the Charity property on payment of an additional charge; the detailed conditions applying to this privilege are defined in the "Information and Health & Safety Leaflet".
- 12.2 Members will be held responsible for the conduct and safety of their visitors, and must remain on the Charity property with their visitors at all times.
- 12.3 All visitors under 18 years of age shall be required on their first visit to the Lake each year to take the Charity's swimming test.
- 12.4 Visitors shall conform to the Rules and By-laws of the Charity.

13. No Member or associate member shall be entitled to admission to the Charity property until his or her subscription and all liabilities have been paid in full.

14. Only Members are entitled to attend and vote at the Annual General Meeting. Associate members and employees may be invited to attend the Annual General Meeting but this is at the discretion of the Executive Committee.

15. A Member or associate member who continues to be in breach of any of the rules or by-laws after being warned, or who otherwise is deemed to act with gross misconduct, may be expelled immediately from the Charity property by any member of the Executive Committee or Charity officer or employee. All such incidents will result in temporary suspension of membership, and the membership card will be retained by the Charity, until the matter has been investigated by the Executive Committee.

16. The Executive Committee shall be empowered to expel or suspend any Member or associate member for any breach of these Rules, any orders of the Committee, or for objectionable conduct or other adequate reasons.

17. **Election of Executive Committee members**

- 17.1 The Executive Committee shall be elected and accountants or auditors appointed at the Annual General Meeting, which shall be held during the month of November or December in each year in accordance with the Charity's articles of association.
- 17.2 Nominations of Executive Officers and other members of the Executive Committee (except Lake Trustees) must be received by the Secretary by 1 October each year.
- 17.3 The appointment of the Executive Officers and members of the Executive Committee post-election is subject to the approval of the Lake Trustees.
- 17.4 Notice of any resolution proposed to be moved at the Annual General Meeting shall be given in writing to the Secretary not later than 1 October in that year.

18. For the avoidance of doubt, only Members may be nominated for appointment to the

Executive Committee.

19. **User groups**

- 19.1 The Executive Committee may establish Lake User Groups where the activity of such groups serves the Charity's objects.
- 19.2 Such groups will be managed by the Executive Committee, and will have membership arrangements and by-laws regulating their activities that are approved by the Executive Committee.
- 19.3 Individuals participating in such groups do not thereby have membership of the Charity.

20. **Subscriptions**

- 20.1 The annual subscription and additional charges for members shall be determined by the Executive Committee each year.
 - 20.2 The Executive Committee may waive or reduce an individual's subscription in the interests of the Charity.
21. The Charity may be affiliated to relevant organisations if deemed to be in the interest of the Charity by the Executive Committee.
22. The Charity shall adopt appropriate Child Protection Procedures. Members of the Charity shall comply with these Child protection procedures.
23. The Executive Committee shall maintain an incident book detailing all incidents that occur in the course of the Charity's activities, and shall make an annual review.

27th November 2017