REGISTERED COMPANY NUMBER: 07011983 (England and Wales)

REGISTERED CHARITY NUMBER: 1132633

Henleaze Swimming Club

Annual Trustees' Report and Unaudited Financial Statements for the Year Ended 30 September 2023

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Report of the Trustees for the Year Ended 30 September 2023

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the Year Ended 30 September 2023. The Trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Henleaze Swimming Club is a charitable company limited by guarantee, incorporated on 8th September 2009 and registered as a charity on 10th November 2009. Through a Transfer of Undertaking, the affairs of the unincorporated association known as Henleaze Swimming Club were transferred to the charitable company in March 2010.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07011983 (England and Wales)

Registered Charity number

1132633

Registered office

Henleaze Lake Lake Road Bristol BS10 5HG

Trustees

Andrew Asplin (resigned 31 December 2023)

Treasurer until 31 December 2023

Simon Bannister (appointed 7 October 2022)

Charles Booth Alan Giles Daphne Hall

Ross Harley (resigned 31 December 2023) Bethan Harris (appointed 7 October 2022)

Nicola Harwin Vice Chair

Andrew Lambert (appointed 27 November 2023)

Jack Lee (appointed 27 November 2023)

Bronwen Lewis Treasurer from 1 January 2024

Ros Miller Chair

Richard Spence (resigned 31 December 2023)

Eleanor Sumner (appointed 27 November 2023, resigned 10

January 2024)

Mark Thompson (resigned 31 December 2023)

As noted above, three directors were appointed on 27 November 2023 (at the charity's Annual General meeting), with the appointment to only take effect from 31 December 2023.

Executive Team

Alison Laity General Manager up until end of June

2023

Josie Evans General Manager appointed from July

2023

Esther Brooker Deputy General Manager appointed 11

September 2023.

Report of the Trustees for the Year Ended 30 September 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Corrigan Accountants Limited First Floor 25 King Street Bristol BS1 4PB

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Henleaze Swimming Club is governed by the Memorandum and Articles of Association dated 11th September 2023.

Recruitment and appointment of new Trustees

Under the requirements of the Club's Memorandum and Articles of Association there shall be at least 6 and no more than 12 Trustees.

Induction and training of new Trustees

Trustees are invited to participate in a structured induction programme designed to give a comprehensive overview of the Charity, its operations, and its governance. They are given an induction pack which includes the Memorandum & Articles of Association (which includes the objects of the Charity); Charities Commission guidelines on becoming a Trustee.

Risk management.

The major risks to which the organisation is exposed, as identified by the Trustees, have been reviewed and systems or procedures have been established to manage those risks. The principal risks and uncertainties facing the Club, such as those relating to water quality, are discussed later in this report.

Organisation and management

Day to day management of the Club is delegated to the Executive Team, with Trustees providing oversight and strategic guidance. A finance committee provides detailed oversight of financial matters. The remuneration of all paid staff is reviewed annually by the Trustees.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Charity are:

- (1) To promote the health of the inhabitants of Bristol and the surrounding area by providing facilities for open water swimming and such other facilities for healthy exercise as the Executive Committee shall from time to time determine.
- (2) To provide or assist in the provision of open water swimming and other facilities in the interests of social welfare for recreation or other leisure time occupation, such facilities being provided at Henleaze Lake for the benefit of the inhabitants of Bristol and the surrounding area with the object of improving their conditions of life.

Report of the Trustees for the Year Ended 30 September 2023

Significant activities

The principal activity is open-water swimming at Henleaze Lake.

OBJECTIVES AND ACTIVITIES

Public benefit statement

The Trustees have had regard to Charity Commission guidance on public benefit and report on these activities below:

Membership numbers continue to be carefully managed with the ongoing use of the booking system.

We were able to open the waiting list in 2023 offering 1200 spaces with the opportunity to be community access users. Community access ("CA") users can swim at Lake on a pay as you go basis. CA numbers increased to 2595 registered users in 2023 (1940 in 2022).

We have continued to increase the opportunities for members of the public to use the site and its facilities including talks on the Lakes history and nature walks around the grounds.

Through our wider usage programme the Club continued to welcome community groups to the Lake including Open Minds Active (social prescribing group), Cintre House (support for vulnerable adults) and Off The Record (counselling service for young people). We continued to work with Southmead Development Trust with 2 social prescribing groups meeting at the Lake each week. We hosted 5 sessions for scouts with the age group 8 to 16 years old.

We have created a working group to promote equality, diversity and inclusion, and to ensure the Club is compliant with best practice under the Equality Act 2010.

Report of the Trustees for the Year Ended 30 September 2023

ACHIEVEMENT AND PERFORMANCE

Charitable activities

This year the Club had a total of 3,525 members, comprising 2,846 adult members and 679 junior members (under 18-years). Winter swimming has continued to grow in popularity with an increase in members to 950.

The retirement of Alison Laity, General Manager at the end of June 2023 led to a transitional period, and following a full public recruitment process, Josie Evans was appointed General Manager in July 2023, and Esther Brooker was appointed as Deputy General Manager in September 2023.

The updated Memorandum & Articles of Association were approved at an Extraordinary General Meeting in September 2023.

The Trustees continue to produce quarterly updates to members. These are well received by members in highlighting the main developments from the previous quarter.

Water quality remains an important focus. We have been very pleased to learn post year-end that the 'Good' classification under the UK bathing water directive has been maintained.

Performance

The total income for the period was £519,713 (2022: £415,138). This included interest of £1,150 (2022: £21). Total expenditure for the year was £455,942 (2022: £395,451). This gives a surplus for the year of £63,771 (2022: £19,687).

In addition to routine repairs and maintenance expenses of £35,102, the Balance Sheet highlights the capital costs: the amount brought forward of £406,702 has been increased by the capital spend in the year of £1,155 and reduced by the deprecation provision of £25,510 to give the net book amount of £382,347 at the end of the year.

The Club owns land and buildings which were initially gifted to the Club on formation at nil cost, and subsequently included in the financial statements at £250,000. The estimated value for insurance purposes is regularly discussed with our insurance broker and insurers.

Report of the Trustees for the Year Ended 30 September 2023

RESTRICTED FUNDS

There are no restricted funds.

UNRESTRICTED FUNDS

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

DESIGNATED FUNDS

Designated funds are unrestricted funds of the charity which the Trustees have decided at their discretion to set aside to use for a specific purpose.

FINANCIAL REVIEW

Reserves policy

In order to provide on-going financial stability, the organisation aims to hold reserves at a level to cater for a period of up to two years of severely curtailed income coupled with the cost of remedial work. This sort of situation could arise if water quality were to be badly compromised. A reserve of £75,000 is considered adequate for this purpose. This amount is regularly reviewed.

Total reserves stand at £650,730 (2022: £586,959) — within this are £382,347of tangible assets (including £250,000 for land), £273,827 of cash and £7,299 current liabilities.

As referred to in the separate comments on charitable activities, the review of the built environment seeks to ensure that the infrastructure at Henleaze Lake is appropriate to achieve our charitable objectives. Work has begun on a comprehensive review and plan for the development of the facilities at the Lake.

Investment policy and objectives

The organisation does not currently have a formal investment policy. The reserve of £75,000 continues to be held in a Business Savings Account. The Trustees plan to adopt an Investment Policy that aligns with the charitable objectives of the Club.

FUTURE DEVELOPMENTS

Henleaze Swimming Club strives to create an environment where people of all ages and backgrounds can enjoy open-water swimming. Facilities for inland open-water swimming and diving are extremely rare, and we wish to use our site to promote these healthy and enjoyable activities.

Our strategic objectives are:

- To serve and support our membership and to champion their activities.
- To be financially secure.
- To manage the property, and especially the lake water.
- To be a responsible employer.

Our specific priorities for the coming year are:

- To produce a 5-year plan for the development of the Club's facilities.
- To produce a 3-year strategic plan for the operational running of the Club.
- To develop an enhanced membership booking system.
- To develop the Club's financial reporting and planning.
- To explore opportunities for income generation to support the facilities development programme.

Report of the Trustees for the Year Ended 30 September 2023

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charity SORP (Statements of Recommended Practices)
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material. departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small Company Exemptions

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

Ros Miller – Trustee

Dated: 3 April 2024

Independent Examiner's Report to the Trustees of Henleaze Swimming Club

Independent examiner's report to the Trustees of Henleaze Swimming Club ('the Company")

I report to the charity Trustees on my examination of the accounts of the Company for the Year Ended 30 September 2023 which are set out on pages 8 to 18.

Responsibilities and basis of report

As the charity's Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stuart Crisp BSc FCA

Corrigan Accountants Limited

First Floor

25 King Street

S Crisp

Bristol

BS1 4PB

3 April 2024

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 30 September 2023

	2023	2022
INCOMING RESOURCES	£	£
Donations and legacies	1,000	3,014
Incoming resources from charitable activities	·	·
Swimming subscriptions	348,442	272,385
Winter dipper subscriptions	59,205	40,827
Swimming visitors	107,083	95,309
Income from trading activities	2,833	3,582
Other Incoming resources		
Bank Interest received	1,150	21
Total incoming resources	519,713	415,138
RESOURCES EXPENDED		
Charitable activities		
Wages	269,877	234,349
Training	18,894	9,286
Utilities	12,847	11,297
Insurance Cost of stock	32,784 0	30,338 795
Sundries	14,826	21,943
Affiliation fees	343	21,343
Repairs and maintenance: Routine	35,102	28,883
Repairs and maintenance: Major items	0	0
Water quality	21,750	17,346
Cardnet services	0	496
Depreciation	25,510	24,496
	431,933	379,454
Severnance costs		
Governance costs Administration	11,669	9,232
Professional fees	12,340	6,765
	,	
	24,009	15,997
Total resources expended	455,942	395,451
NET INCOMING RESOURCES	63,771	19,687
RECONCILIATION OF FUNDS	•	•
Total funds brought forward	586,959	567,272
	13	
TOTAL FUNDS CARRIED FORWARD	650,730	586,959 ———

Henleaze Swimming Club (Company Number: 07011983) (Charity Number: 1132633) Balance Sheet At 30 September 2023

	Notes	2023 £	2022 £
FIXED ASSETS Tangible assets	6	382,347	406,702
CURRENT ASSETS Cash at bank Debtors	7	273,827 1,855	185,367 0
CREDITORS		275,682	185,367
Amounts falling due within one year	8	(7,299)	(5,110)
NET CURRENT ASSETS		268,383	180,257
TOTAL ASSETS LESS CURRENT LIABILITIES		650,730	586,959
NET ASSETS		650,730	586,959
FUNDS Unrestricted funds	9 & 10	650,730	586,959
TOTAL FUNDS		650,730	586,959

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the Year Ended 30 September 2023.

The members have not required the charitable company to obtain an audit of its financial statements for the Year Ended 30 September 2023 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Henleaze Swimming Club (Company Number: 07011983) (Charity Number: 1132633) Balance Sheet At 30 September 2023

The financial statements were approved by the Board of Trustees on 3rd April 2024 and were signed on its behalf by:

Ros Miller - Trustee

Brani

Bronwen Lewis - Trustee

Cash Flow Statement for the Year Ended 30 September 2023

	2023 £	2022
Cash used in operating activities	Ľ	£
Net incoming resources	63,771	19,687
Add back depreciation charge	25,510	24,496
Deduct interest income shown in investing activities	(1,150)	(21)
(Increase) / decrease in debtors	(1,855)	1,042
Increase / (decrease) in creditors	2,189	3,110
Cash from / (used in) operating activities	88,465	48,314
Cash flows from investing activities		
Interest income	1,150	21
Purchase of tangible fixed assets	(1,155)	(25,828)
Cash from / (used in) investing activities	(5)	(25,807)
Increase / (decrease) in cash and cash equivalents in the year	88,460	22,507
Cash and cash equivalents at the beginning of the year	185,367	162,860
Total cash and cash equivalents at the end of the year	273,827	185,367

An analysis of changes in net debt from the beginning to the end of the reporting period has not been presented since the Club has no borrowings.

Notes to the Financial Statements for the Year Ended 30 September 2023

1. STATUTORY INFORMATION

The company is a private company limited by guarantee without share capital incorporated in England and Wales.

The address of its registered office is: Henleaze Lake Lake Road Bristol BS10 5HG

2. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)) and in compliance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

Henleaze Swimming Club meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in pounds sterling which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

Preparation of the accounts on a going concern basis

The Trustees consider it appropriate to prepare the Financial Statements on a going concern basis, which means that, based on reasonable forecasts and expectations, the Charity will be able to meet its liabilities as they fall due over the next 12 months. In reaching this conclusion, the Trustees have taken into account their best estimate of the uncertainties such as the outlook for the wider economy. However, based on the level of reserves held and the budget for the coming year, the going concern basis remains appropriate.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs are those costs incurred in connection with compliance with constitutional and statutory requirements.

Notes to the Financial Statements for the Year Ended 30 September 2023

2. ACCOUNTING POLICIES (Continued)

Tangible fixed assets

Depreciation is provided on all fixed assets, except land, at the following annual rates in order to write off each asset over its estimated useful life:

Fixtures and fittings

Straight line basis over 8 years Straight line basis over 10 years

Buildings

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits.

Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost is determined using the first-in, first-out (FIFO) method.

The cost of finished goods comprises direct materials and, where applicable, those costs that have been incurred in bringing the inventories to their present location and condition. At each reporting date, stocks are assessed for impairment. If stocks are impaired, the carrying amount is reduced to its selling price less costs to complete and sell; the impairment loss is recognised immediately in profit or loss.

Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees. There are no restricted funds.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements for the Year Ended 30 September 2023

3. NET INCOMING RESOURCES

Net incoming resources are stated after charging the following amounts payable to the independent examiner:-

	2023	2022
	£	£
Independent examination	1,375	1,250
Accounting services	550	500
		1,750

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no Trustees' or directors' remuneration or other benefits for the Year Ended 30 September 2023 nor for the year ended 30 September 2022.

Trustees' Expenses

There were no Trustees' or directors' expenses paid for the Year Ended 30 September 2023 nor for the year ended 30 September 2022.

5. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	228,512	212,560
Social security costs	36,485	16,667
Pension costs, defined contribution scheme	4,880	5,112
Wages and salaries	269,877 	<u>234,349</u>

No employees had employee benefits in excess of £60,000 (2022 – none).

Pension costs are wholly charged to unrestricted funds.

Employees are used to cover the lake's facilities as required. The following were employed during the year:

		2023	2022
		No.	No.
Executive team	(Part-time, all year)	3	3
Grounds staff	(Part-time, all year)	3	3
Superintendents	(Part-time, primarily 5 months May to September)	33	29
		39	35

Notes to the Financial Statements for the Year Ended 30 September 2023

6.	TANGIBLE FIXED ASSETS	Land &	Fixtures &	Total
		Buildings	Fittings	_
	COST	£	£	£
	At 30 September 2022	357,849	114,520	472,369
	Additions	1,155	-	1,155
	At 30 September 2023	359,004	114,520	473,524
	DEPRECIATION			
	At 30 September 2022	30,628	35,039	65,667
	Charge for year	10,846	14,664	25,510
	At 30 September 2023	41,474	49,703	91,177
	NET BOOK VALUE			
	At 30 September 2023	317,530	64,817	382,347
	At 30 September 2022	327,221	79,481	406,702
7.	DEBTORS			
			2023	2022
			£	£
	Accrued income		1,855	ĮĒ.
			1,855	
8.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		0000	
			2023 £	2022
	Accrued expenses			£
	Accrued expenses Deferred income		7,299	5,110
	Deferred income			

5,110

7,299

Notes to the Financial Statements for the Year Ended 30 September 2023

9. MOVEMENT IN FUNDS

MOVEMENT IN PONDS				
2023	At 1 October	Net movement in	Transfer between	At 30
	2022 £	funds £	funds £	September 2023 £
Unrestricted funds General fund Designated funds	75,000 511,959	63,771	(63,771) 63,771	75,000 575,730
TOTAL FUNDS	586,959	63,771		650,730
2022				
	At 1 October 2021	Net movement in funds	Transfer between funds	At 30 September 2022
Unrestricted funds	£	£	£	£
General fund Designated funds	75,000 492,272	19,687 	(19,687) 19,687	75,000 511,959
TOTAL FUNDS	<u>567,272</u>	19,687		586,959
Net movement in funds, included in the ab	ove are as fol	lows:		
2023				
		Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund		519,713	455,942	63,771
Designated funds				
TOTAL FUNDS		519,713	455,942	63,771
2022				
		Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund Designated funds		415,138 	(395,451)	19,687
TOTAL FUNDS		415,138	(395,451)	19,687

Notes to the Financial Statements for the Year Ended 30 September 2023

9. MOVEMENT IN FUNDS (CONTINUED)

Information regarding fund balances

Unrestricted funds:

The funds of the charity include unrestricted funds comprising of the following balances of income received in the general furtherance of the charity's object:

General fund:

General fund represents 'free reserves' available for spending on the furtherance of the charity's objects.

Designated fund:

The Designated funds are unrestricted funds of the charity which the Trustees have decided at their discretion to set aside for future development.

Transfer between funds

The transfer between funds is effected to demonstrate to stakeholders the level of reserves held which is over and above that specified within the reserves policy.

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

2023

	General	Designated	
	Fund	funds	Total
	£	£	£
Tangible fixed assets	-	382,347	382,347
Cash at bank	82,299	191,528	273,827
Debtors	-	1,855	1,855
Stock	-	-	-
Creditors	(7,299)	-	(7,299)
TOTAL	75,000	575,730	650,730
2022			
	General	Designated	Total
	Fund	funds	
	£	£	£
Tangible fixed assets	-	406,702	406,702
Cash at bank	80,110	105,257	185,367
Debtors	-		-
Stock	-	-	-
Creditors	(5,110)		(5,110)
TOTAL	75,000	511,959	586,959

Notes to the Financial Statements for the Year Ended 30 September 2023

11. RELATED PARTY TRANSACTIONS

During the year ended 30 September 2023, Daphne Hall, a Trustee of the charity, used the charity's premises to provide yoga classes at the lake, in return for voluntary contributions from participants to her.

See note 4 for details of transactions with Trustees. There were no other related party transactions which required disclosure for Year Ended 30 September 2023.

12. CAPITAL COMMITMENTS

At 30 September 2023, the charity had capital commitments agreed for but not provided for in this financial statement of approximately £0.00 (2022 - £0.00).